

HUMAN SERVICES SYSTEM

POLICY DESCRIPTION FORM

Department/Group: DPA/Human Services System **Budget Code:** AAA DPA

Title: Restore Vacant Budgeted Position for Incumbent Assigned to Higher Position

PRIORITY: Rank 5 of 5 **FUNDING:** Full Year ☒ Other ☐ _____ Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

One vacant budgeted position is needed for the HSS Associate Administrative Officer temporarily assigned to a vacant higher position in the County Administrative Office.

| | 2003-04 | Ongoing 2004-05 |
|--|------------|--------------------|
| APPROPRIATIONS | | |
| Salaries & Benefits (attach additional page if required) | \$ 156,874 | \$ 156,874 |

APPROPRIATIONS

Salaries & Benefits (attach additional page if required)

CLASSIFICATIONS

[illegible]

Services & Supplies

Other (specify) _____

Equipment

FIXED ASSETS

| <u>Item</u> | <u>Amount</u> |
|-------------|---------------|
| | |
| | |

Reimbursements (specify) _____

Total: \$ 156,874 \$ 156,874

REVENUE (specify source)

| | | |
|--|------------|------------|
| State, federal and Social Services Sales Tax | 156,874 | 156,874 |
| | | |
| | | |
| Total: | \$ 156,874 | \$ 156,874 |
| LOCAL COST | \$ 0 | \$ 0 |